PUBLIC HEALTH EDUCATION ENHANCEMENT AND DEVELOPMENT (PHEED) GRANT

UNDERGRADUATE NETWORK

ASPPH

FOR ACADEMIC PUBLIC HEALTH

Public Health Education Enhancement and Development (PHEED) Grant

INTRODUCTION

The Undergraduate Network for Academic Public Health inspires innovation and collaboration for the advancement of undergraduate education in public health by focusing on the following five key domains: Leadership, Pathways, Education, Student Success, and Career Development.

Thanks to generous support from Dr. Richard and Mrs. Linda Riegelman, the Public Health Education Enhancement and Development (PHEED) fund allows the Undergraduate Network to provide multiple benefits to members, one of which is exclusive access to apply for the PHEED Grant.

Our one-year grant program will provide eight (8) awards of up to US $5,000 to Undergraduate Network members to develop collaborative partnerships that innovatively enhance the education of undergraduate public health students.

Projects should develop a partnership, either within or external to their institution, to enrich the educational experience for undergraduate students. Education, in this grant, refers not just to pedagogy and curriculum, but the entire student experience to, and through, their degree program. Projects should be related to one or more of the domains of the Undergraduate Network (**Leadership, Education, Pathways, Student Success, and Career Development).**

Applicants are encouraged to engage external academic institutions, including K12, community colleges, and universities; internal schools or offices; community organizations or employers; students or public health professionals; or other partner groups in their project. This grant is a matching award, meaning applicants must identify and describe matching funds and/or in-kind support that is equivalent to the amount requested in your budget proposal, up to US $5,000. The maximum award amount is US $5,000.

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ABOUT THE AWARD

Each application should be submitted in single-spaced text in 12-point font with no less than 1-inch margins. There is a two-page limit. Acceptable file types to upload are: Doc, Docx, PDF. Budget proposals should be submitted in single-spaced text in 12-point font. Applicants are asked to identify matching funds and/or matching in-kind support for your project. In-kind support is a contribution of goods or services other than money such as voluntary staffing or donated goods (e.g., printing of materials).

The deadline to **submit an application is Monday, December 11, 2023 at 11:59 PM ET (USA)**. The grant period runs from **May 1, 2024, through April 30, 2025**. Each awardee will be required to submit a mid-year update of progress toward their project goals, a final progress report and evaluation, a detailed description of their costs, and a final showcase about their completed project. Each grantee will be awarded 70% of their funds, **in US dollars (US $)** on the first day of the grant; the remainder will be distributed following approval of their mid-year report. Failure to submit any required evaluation materials may result in the withholding of grant funds or other incentives until such time as the requirements are met.

AWARD DETAILS: PROGRAM PLAN

Applications will be assessed based on creativity, innovation, quality of proposal, and potential impact per the criteria described below.

Applicants will provide general information via an online form:
- Name of lead institution
- Lead grant contact information

In addition, applicants will upload their proposal to the online form. Proposals should be no more than two (2) pages, submitted in single-spaced text in 12-point font with no less than 1-inch margins (in Doc, Docx, or PDF format). The proposal should include:

- Project description
- Goal(s) and/or outcomes
- Target audience(s)
- Activities/strategies for implementation
- List of collaborators or partners and their role in project – if applicable. If working with a partner outside of your public health school or program, must include:
  - Organization name
  - Primary contact name
  - Email
  - Phone number

- List of other individuals (name, title/position, institution, email) involved in project – if applicable
- Evaluation plan

AWARD DETAILS: BUDGET

Applicants will upload a proposed budget for the project. Budget proposals should be submitted in single-spaced text in 12-point font. Acceptable file types to upload are: Doc, Docx, PDF. Grant funds will be disbursed to successful applicants in US dollars (US $), and lead institutions must therefore be able to accept funds in US dollars. It will be the grantee's responsibility to ensure this is possible and to exchange US dollars into local currency.

The budget proposal will include:

- Full amount requested for the grant award (up to US $5,000)
- Line-item budget description
- Description of matching funds and/or matching in-kind support
  - Financial matching contributions must identify a specific dollar amount that the institution will donate to this project. Contributions must be reported as a US dollar amount (US $), with conversion if applicable.
  - In-kind matching contributions must be listed in the application form showing the calculations (including currency conversion, if applicable) such as donated goods, at regular price, or staff salary rate per hour. Contributions must be reported as a US dollar amount (US $).
  - A combination of financial and in-kind matching contributions may be identified as long as the final matching amount is equal to the amount requested for the grant award.
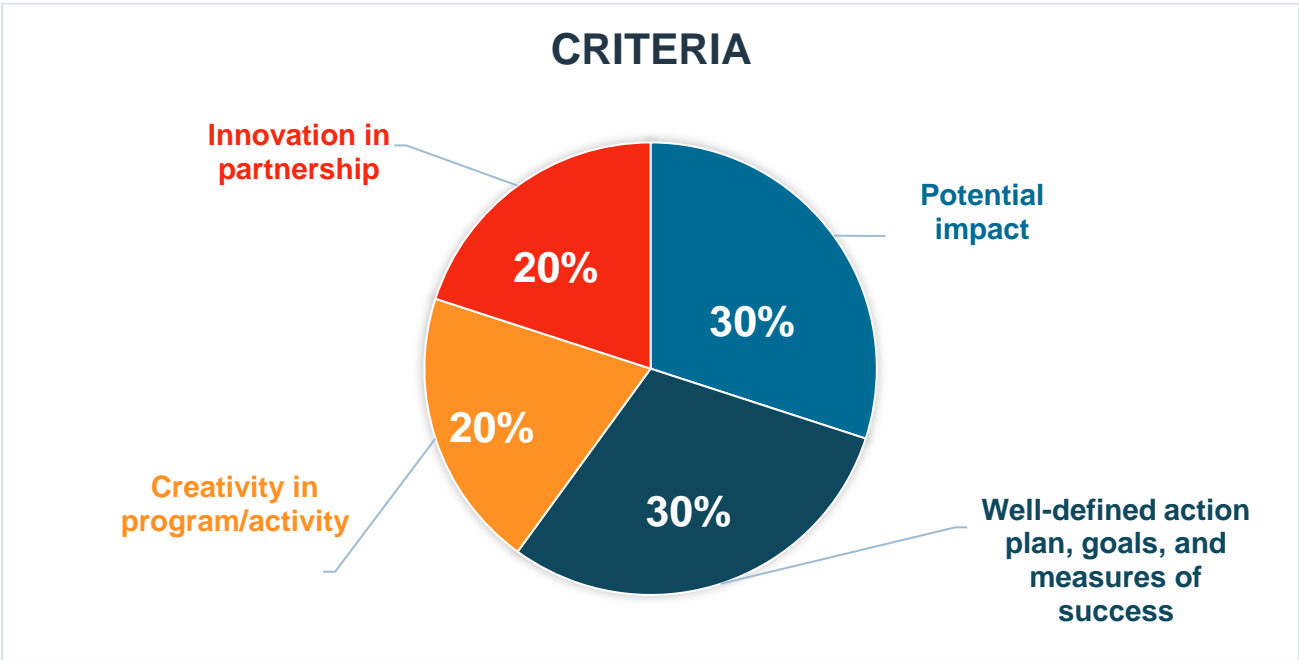
ELIGIBILITY

- All projects submitted for this award must enhance undergraduate public health education in some way.

- Eligible institutions may be located within or outside of the United States but must be a member of the Undergraduate Network for Academic Public Health.

- The Principal Investigator does not need to hold a doctoral degree but must be a full-time faculty or staff at an eligible institution.

REVIEW & SELECTION

Applications are due by **Monday, December 11, 2023 at 11:59 PM ET (USA)**.

December 11, 2023	January 2024	March 2024	May 2024
Applications due	Review period	Notification of awards via email	Grant start date

Representatives from the Undergraduate Network for Academic Public Health Advisory Board will evaluate each application based on the criteria described below.

CRITERIA

- **Innovation in partnership** — 20%
- **Creativity in program/activity** — 20%
- **Potential impact** — 30%
- **Well-defined action plan, goals, and measures of success** — 30%

SUBMISSION

Submit your application online:
https://www.surveymonkey.com/r/2023UGRFP

CONTACT

For questions about this RFA, please contact **Tracie Seward**, Senior Director of Educational Pathways and Undergraduate Education at **undergraduate@aspph.org.**

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